



## **Available Position: Part –Time Program Facilitator**

### **Organization Overview**

Founded in 1993, Leave Out Violence (LOVE) BC is an award winning grassroots youth organization with branches in Montréal, Toronto, Vancouver, and Halifax. LOVE works to reduce violence in the lives of young people and in our communities by building a team of youth leaders who communicate a message of anti-violence.

For more information and examples of some of our work, please visit our BC website, [www.bc.leaveoutviolence.org](http://www.bc.leaveoutviolence.org).

### **Position Overview**

LOVE BC is a small and dynamic charity. We are seeking a part-time Program Facilitator (PF) to work in our Media Arts Program (MAP), Outreach and Violence Prevention work.

The role of the PF is to support youth during times of crisis and transition as well as deliver quality programming to multi-barriered youth. The PF will work with Program Director and Leadership youth to co-facilitate a thirty week Media Arts Program as well as community outreaches on violence prevention/intervention and coordinate 3-8 week long Violence Prevention Committees. One of the key roles for this position is for the PF to connect with and be a role-model model for youth, particularly Aboriginal, newcomer, and youth of colour, and ensure they feel safe, included and connected to the LOVE space and programs.

The PF must be self-motivated, adaptable, a strong and energetic facilitator, and trained in anti-oppression models/theory. The PF must also be flexible, able to work irregular hours, and enjoy the challenge and excitement of working in the non-profit sector.

If you think this sounds like you, we encourage you to apply.

**The Program Facilitator is accountable to the Program Director, Executive Director, and the LOVE Board of Directors**

### **Required Qualifications/Experience**

A minimum of 2 years experience in facilitation  
Peer-support/counseling training and experience  
Extensive experience working with at-risk/multi-barriered youth  
A strong understanding of anti-oppression frameworks and creating safe and inclusive spaces  
Valid First Aid/CPR certification

### **Asset Qualifications**

Direct experience collaborating with members of different cultural communities  
Strong technical media skills (e.g., photography, journalism, film, spoken word, visual arts etc.)  
Non Violence Crisis Intervention Certification and /or ASSIT Certification  
A Class 5 or 4 driver's license (valid in BC)

### **Areas of Responsibility**

#### **Priority Area of Responsibility**

Supporting youth through crisis/difficult transitions and experiences; connecting with youth, particularly youth who identify as Aboriginal, newcomer, or youth of colour, LGBTQ2S; and creating a safe and inclusive space for young people.

**Programming**

Manage and deliver programming, both alone and as a team, as supervised by the Program Director, including supporting youth in media making; supervise and support youth; deliver outreaches and lead Violence Prevention Committees in tandem with youth leaders, supporting their development as facilitators; attend LOVE camp as staff; and assist with events.

**Fundraising/Community Development/Public Relations**

Act, along with youth, as the "face" and spokesperson of LOVE BC; establish new relationships with potential donors and youth; provide outreaches to the community and to funders; and ensure youth have adequate training to do outreaches or media interviews

**Reporting**

Maintain accurate records for programming; maintain accurate records and reporting for youth; and provide budget and expense information and recommendations

**Working Conditions**

Open (shared) office, casual working environment, team approach, flexible hours to accommodate attendance at weekend and evening events

**Salary**

\$15,500/year for 15 hours a week (with the possibility of increased hours dependent on funding)

**Criminal Record Check**

As an organization working with youth, the successful candidate's position will be conditional on an acceptable criminal records check.

**Anticipated Start Date**

Monday September 25, 2017

**To Apply**

Please forward your PDF or Word format resume and cover letter to [jobs.lovebc@gmail.com](mailto:jobs.lovebc@gmail.com) (with subject line "Program Facilitator Position").

**Applications due by Thursday September 7th, 2017 at 12pm (noon) Pacific Time**

Due to the volume of applicants, only individuals selected for interviews will be notified. Interviews will be held on September 14, 2017. Further information about us can be found at [www.bc.leaveoutviolence.org](http://www.bc.leaveoutviolence.org)

*LOVE BC's hiring practices reflect the communities we serve. We strongly encourage applications from Indigenous people, people of colour and others facing systemic barriers to employment.*